

Dear [Recipient's Name],

We were deeply saddened to hear about your recent loss. Please accept our heartfelt condolences during this difficult time. We cannot imagine the pain you are going through, and we want you to know that you are not alone.

As a community, we are here to support you in any way we can. If there's anything you need, whether it's a listening ear, assistance with daily tasks, or just someone to be with, please do not hesitate to reach out.

During this period of mourning, we encourage you to take all the time you need to grieve and heal. Our thoughts and prayers are with you and your family.

With deepest sympathy,

[Your Name]

[Your Position/Title]

[Community Organization/Group Name]

[Contact Information]