

# Announcement of New Business Manager

Dear Valued Partners,

We are excited to announce the appointment of **[Name]** as our new Business Manager at **[Your Company Name]**, effective **[Start Date]**. **[Name]** brings with them extensive experience in **[relevant industry/experience]** and is committed to enhancing our partnership.

**[Name]** will be responsible for managing our key relationships and ensuring that we continue to meet and exceed your expectations. We believe that their expertise and dedication will be instrumental in driving our mutual success.

Please join us in welcoming **[Name]** to our team. They can be reached at **[Email Address]** or **[Phone Number]** for any queries or assistance.

Thank you for your continued support.

Sincerely,

**[Your Name]**

**[Your Position]**

**[Your Company Name]**

**[Contact Information]**