

Notification to Staff

Dear Team,

We are excited to announce that we are seeking to fill the position of Business Manager. This new role is essential for the continued growth and success of our organization.

The Business Manager will be responsible for overseeing operational functions and driving strategic initiatives. We believe this position will enhance our team's effectiveness and improve our overall performance.

If you or someone you know is interested in this opportunity, please refer to the attached job description for more details. Applications will be accepted until [insert deadline].

Thank you for your continued dedication to our organization.

Best regards,

[Your Name]

[Your Position]