Condolence Letter

Date:
Dear [Recipient's Name],
I was heartbroken to hear about the tragic event that has affected you and your family. Please accept my deepest condolences for your loss. Words cannot adequately express the sorrow I feel for you during this difficult time.
Remember that you are not alone; I am here for you. Should you need any support or someone to talk to, please do not hesitate to reach out to me.
Take all the time you need to grieve and heal. My thoughts and prayers are with you and your loved ones.
With heartfelt sympathy,
[Your Name]