

Date: [Insert Date]

[Landlord's Name]
[Landlord's Address]
[City, State, Zip Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to request a reference regarding my tenancy at [Your Address] from [Start Date] to [End Date]. As part of my housing verification for a new rental opportunity, the prospective landlord requires confirmation of my rental history.

Specifically, I would appreciate it if you could provide the following information:

- The duration of my tenancy
- Rental payment history (timeliness and consistency)
- Condition of the property during my occupancy
- Any other relevant comments regarding my tenancy

If you need any further information or documentation from me to facilitate this request, please let me know. Thank you very much for your assistance.

Sincerely,

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Phone Number]
[Your Email Address]