

Joint Venture Request Letter

Date: [Insert Date]

[Your Name]
[Your Position]
[Your Company Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Recipient's Name]
[Recipient's Position]
[Recipient's Company Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to propose a joint venture between [Your Company Name] and [Recipient's Company Name]. We believe that a collaboration would leverage our respective strengths and expand our market reach.

Our company specializes in [brief description of your company's specialization], and we see a significant opportunity in [describe the opportunity]. We would like to explore how we can combine our resources and expertise to achieve mutual benefits.

We propose to schedule a meeting to discuss this opportunity further and develop a proposal that outlines the terms of our collaboration. Please let us know a convenient time for you to meet.

Thank you for considering this opportunity. We look forward to your positive response.

Sincerely,

[Your Name]
[Your Position]
[Your Company Name]