

Letter of Financial Hardship

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Your Email Address]

[Your Phone Number]

[Recipient's Name]

[Recipient's Title]

[Company's Name]

[Company's Address]

[City, State, ZIP Code]

Subject: Request for Consideration Due to Financial Hardship

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally request your understanding and consideration regarding my current financial situation due to unexpected medical expenses.

Unfortunately, I was recently faced with [briefly describe medical issue, e.g., a sudden illness, surgery, etc.], which resulted in significant medical bills. These expenses have imposed a considerable strain on my financial resources, making it challenging for me to meet my existing obligations.

As a result of these unforeseen circumstances, I am finding it difficult to [explain specific hardships such as paying bills, making loan payments, etc.]. I have always been responsible with my finances, but the recent medical expenses have caught me off guard.

I am reaching out to explore any possible assistance or adjustments you may be able to provide during this difficult time. I am committed to resolving my financial obligations and appreciate any support you can offer.

Thank you for your understanding and consideration. I hope to hear from you soon so we can discuss my situation further.

Sincerely,

[Your Name]