

Internship Application

Date: [Insert Date]

To,

[Hiring Manager's Name]

[Company Name]

[Company Address]

Dear [Hiring Manager's Name],

I hope this message finds you well. My name is [Your Name], and I am a [Your Year, e.g., sophomore] student majoring in [Your Major] at [Your University]. I am writing to express my interest in an unpaid internship position with [Company Name].

As a passionate and driven individual, I am eager to gain practical experience in [Field/Industry related to the company], and I believe that [Company Name] offers an outstanding environment for personal and professional growth. I am particularly impressed by [mention any specific project, value, or aspect of the company], which aligns with my career aspirations.

Through my academic background and [any relevant experiences or skills], I have developed a strong foundation in [mention specific skills/knowledge relevant to the internship]. I am confident that my skills, combined with my enthusiasm for learning, will enable me to contribute positively to your team.

I would appreciate the opportunity to discuss how my background, skills, and enthusiasms align with the goals of [Company Name]. I am willing to take on any tasks that can assist your team while gaining invaluable experience.

Thank you for considering my application. I look forward to the possibility of contributing to [Company Name] and am eager to provide further information during a potential interview.

Sincerely,

[Your Name]

[Your Phone Number]

[Your Email Address]