

Summer Internship Interest Letter

Your Name
Your Address
City, State, Zip Code
Email Address
Phone Number
Date

Hiring Manager's Name
Company Name
Company Address
City, State, Zip Code

Dear [Hiring Manager's Name],

I am writing to express my interest in the summer internship position at [Company Name], as advertised on [where you found the internship]. I am currently a [Your Year, e.g., sophomore] at [Your University] pursuing a degree in [Your Major]. I am eager to gain hands-on experience in [related field/industry] and believe that this internship aligns perfectly with my career goals.

Throughout my academic career, I have developed a strong foundation in [relevant skills or coursework]. I am particularly drawn to [specific aspect of the company or industry] and am excited about the opportunity to contribute to your team.

Thank you for considering my application. I look forward to the possibility of discussing my candidacy further.

Sincerely,
[Your Name]