

# Zoning Permit Application

Date: [Insert Date]

To: [Zoning Board/Department Name]

Address: [Insert Address]

City, State, Zip: [Insert City, State, Zip]

Dear [Zoning Board/Department Name],

I am writing to formally request a zoning permit for the establishment of a recreational facility located at [Insert Address of the Facility]. Our goal is to provide a vibrant space for community engagement and physical activity that adheres to the zoning regulations set forth by the city.

The proposed facility will include [briefly describe the features, e.g., sports courts, playgrounds, walking trails, etc.], aiming to serve [target demographics or community needs]. We believe this facility will greatly benefit the community by promoting health, wellness, and social interaction.

Attached to this letter, you will find the necessary documentation that includes:

- Site plans
- Construction details
- Environmental impact assessment
- Community feedback letters

We respectfully request a meeting with the zoning board to discuss this application and any questions or concerns that may arise. Thank you for considering this request, and we look forward to your favorable response.

Sincerely,

[Your Name]

[Your Position]

[Your Company/Organization Name]

[Your Contact Information]

[Your Address]

[City, State, Zip]