

Request for Recommendation

Dear [Recipient's Name],

I hope this message finds you well. I am writing to kindly request your support by providing a letter of recommendation for me as I pursue freelance work opportunities. Our past collaboration on [specific project or context] was invaluable, and I believe you could provide meaningful insights into my skills and work ethic.

My freelance focus is on [briefly describe your areas of expertise, e.g., graphic design, content writing, web development], and I am currently seeking new clients who can benefit from my services. Having your endorsement would greatly enhance my credibility.

If you agree, I would be happy to provide more information about the freelance roles I'm targeting or any additional context that could assist you in writing the recommendation. I appreciate your time and consideration, and I understand if you are unable to fulfill this request.

Thank you very much for your support!

Sincerely,
[Your Name]
[Your Contact Information]