

Proposal for Freelance Project

Date: [Insert Date]

To: [Client's Name]

[Client's Company]

[Client's Address]

Dear [Client's Name],

I hope this message finds you well. I am writing to propose my services for [briefly describe the project, e.g., "the development of your company's website"]. With my background in [your expertise area], I am confident in my ability to deliver results that meet your needs.

Project Overview

[Provide a brief overview of your understanding of the project and its objectives.]

Proposed Services

- [List specific services you will provide]
- [Service 2]
- [Service 3]

Timeline

[Outline your proposed timeline for project completion.]

Budget

The estimated budget for this project is [insert amount]. This includes [list any items included in the budget].

I am enthusiastic about the opportunity to collaborate with you on this project. Please feel free to reach out for any further information or if you would like to discuss this proposal in more detail.

Thank you for considering my proposal. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Contact Information]

[Your Website or Portfolio Link]