

Dear [Manager's Name],

I hope this message finds you well. I am writing to inquire about my recent performance review and any feedback you may have regarding my work over the past year. I am eager to understand how I can improve and contribute more effectively to our team.

If you could provide me with your insights at your earliest convenience, I would greatly appreciate it.

Thank you for your time and support.

Best regards,
[Your Name]
[Your Position]