

Communication Regarding Lease Terms

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Landlord's Name]

[Landlord's Address]

[City, State, Zip Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to discuss the terms of our lease agreement for the property located at [Property Address].

As per our existing agreement, I would like to clarify [specific lease terms - e.g., renewal, changes, responsibilities, etc.].

Additionally, I would appreciate your feedback on [any further questions or topics to discuss].

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]