

Subject: Acknowledgment of Interview Panel Efforts

Dear [Panel Member's Name],

I hope this message finds you well. I would like to take a moment to express my heartfelt gratitude for the time and effort you invested in the recent interview panel for the [Position Title] role.

Your insights and perspectives were invaluable in assessing the candidates and ultimately selecting the best fit for our team. The collaborative environment you helped create made for a constructive and engaging discussion.

Thank you once again for your dedication and commitment to excellence. I look forward to working alongside you as we welcome our new team member.

Best regards,

[Your Name]

[Your Job Title]

[Your Company]

[Your Contact Information]