

[Your Name]

[Your Position]

[Your Company]

[Date]

[Recipient's Name]

[Recipient's Position]

[Recipient's Company]

## **Subject: Remuneration Reassessment Based on Industry Benchmarks**

Dear [Recipient's Name],

I hope this message finds you well. As part of our ongoing commitment to ensure competitive compensation for our team members, I would like to initiate a discussion regarding a reassessment of my current remuneration package.

In light of the recent industry benchmarks and market trends, I have conducted a thorough review of compensation standards within our sector. The data indicates that my current remuneration is below the average for similar roles in our industry. The attached report provides detailed comparisons and insights.

I believe that aligning my compensation with these benchmarks not only reflects my contributions to the team but also reinforces our organization's commitment to employee satisfaction and retention.

I appreciate your attention to this matter and would welcome the opportunity to meet and discuss this further at your earliest convenience.

Thank you for considering my request.

Sincerely,

[Your Name]

[Your Contact Information]