

Auto Loan Application Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email]

[Lending Institution Name]

[Institution Address]

[City, State, Zip Code]

Dear [Lending Officer's Name],

I am writing to formally request an auto loan in the amount of [Insert Amount] to purchase a [Insert Year, Make, Model of Vehicle]. I have attached my financial documents for your review.

My current employment is with [Employer Name] as a [Your Job Title], with an annual income of [Insert Income]. I have a good credit history and believe I can comfortably handle the loan payments.

Please let me know if you need any additional information to process my application. I look forward to your positive response.

Thank you for considering my application.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]