

Lease Contract Alteration Proposal

Date: [Insert Date]

To: [Landlord's Name]

Address: [Landlord's Address]

From: [Your Name]

Address: [Your Address]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to propose an alteration to our existing lease contract dated [Insert Original Lease Date] for the property located at [Insert Property Address].

Due to [reason for alteration, e.g., financial circumstances, changes in employment], I would like to request the following changes to the rental terms:

- Current Rent: \$[Current Rent]
- Proposed New Rent: \$[Proposed New Rent]
- Effective Date of Change: [Insert Effective Date]

I believe this adjustment will benefit both parties and ensure a continued positive renting relationship. I am open to discussing this proposal at your earliest convenience.

Thank you for considering my request. I look forward to your response.

Sincerely,

[Your Name]

[Your Contact Information]