

# Lease Amendment Request

Date: [Insert Date]

[Landlord's Name]

[Landlord's Address]

[City, State, Zip Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally request an amendment to our current lease agreement for the property located at [Property Address]. Due to [briefly explain reason for modification], I would like to propose the following modifications to our current lease:

- [Modification 1: Specific details]
- [Modification 2: Specific details]
- [Modification 3: Specific details]

I believe that these amendments will benefit both parties by [explain how changes will be beneficial]. I kindly ask that you consider this request and would appreciate the opportunity to discuss it further at your earliest convenience.

Thank you for your attention to this matter. I look forward to your prompt reply.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]