

Joint Venture Request

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Company]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Position]

[Recipient Company]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to propose a joint venture between [Your Company] and [Recipient Company] to [briefly describe the purpose of the joint venture]. Given our respective strengths, I believe that together we can achieve greater success in [specific area or project].

Our proposed collaboration would involve [briefly outline the key points or structure of the joint venture]. We believe that by pooling our resources and expertise, we can [describe the benefits or goals of the joint venture].

I would appreciate the opportunity to discuss this proposal further and explore how we can work together. Please let me know your available times for a meeting or a conference call.

Thank you for considering this joint venture request. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Position]

[Your Company]