

Consulting Services Contract Offer

Date: [Insert Date]

To: [Consultant's Name]

[Consultant's Address]

Dear [Consultant's Name],

We are pleased to extend an offer for consulting services to [Consultant's Company Name]. This letter outlines the terms and conditions of our proposed agreement.

Scope of Services

[Detailed description of consulting services to be provided]

Compensation

The agreed compensation for your services will be [Amount] per [Hour/Project/ etc.]. Payment terms are as follows: [Payment terms].

Contract Duration

The term of this agreement will be from [Start Date] to [End Date], unless terminated earlier in accordance with the terms outlined herein.

Confidentiality

[Terms regarding confidentiality and non-disclosure]

Acceptance of Offer

Please indicate your acceptance of this offer by signing below and returning a copy by [Response Date].

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]

Accepted by:

[Consultant's Name]

Date: _____