

Letter of Agreement Amendment for Party Substitution

Date: [Insert Date]

From:

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

To:

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Subject: Amendment to Agreement for Party Substitution

Dear [Recipient's Name],

This letter serves as a formal amendment to the agreement dated [Original Agreement Date] between [Original Party Name] and [Other Party Name] (the "Agreement").

Effective as of [Effective Date of Amendment], we hereby agree to substitute [Original Party Name] with [New Party Name] as a party to the Agreement. All rights and obligations under the Agreement will now be attributed to [New Party Name].

Please confirm your acceptance of this amendment by signing below.

Sincerely,

[Your Name]
[Your Title]
[Your Company]

Acceptance of Amendment

I, [Recipient's Name], hereby accept the terms of this amendment.

Signature: _____

Date: _____