

Conditional Acceptance of Contract

Date: [Insert Date]

From: [Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

To: [Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

We are pleased to inform you that we conditionally accept the proposed contract dated [Insert Date of Proposal] regarding [Insert Description of Contract]. This conditional acceptance is made under the following terms:

- Condition 1: [Detail Your First Condition]
- Condition 2: [Detail Your Second Condition]
- Condition 3: [Detail Your Third Condition]

Please acknowledge your acceptance of these conditions by signing and returning a copy of this letter by [Insert Deadline]. We look forward to a mutually beneficial agreement and appreciate your cooperation.

Thank you for your attention to this matter.

Sincerely,

[Your Name]
[Your Title]
[Your Company Name]