

Notice to Vacate

Date: [Insert Date]

[Tenant's Name]

[Tenant's Address]

[City, State, ZIP Code]

Dear [Tenant's Name],

This letter serves as a formal notice to vacate the premises located at [Property Address] due to significant property damage that has occurred during your tenancy. It has been brought to our attention that [briefly describe the damage], which violates the terms of your lease agreement.

As per the lease agreement, you are required to vacate the property within [insert notice period, e.g., 30 days] from the date of this notice. Your last day of occupancy will be [insert date]. Please ensure that all personal belongings are removed and the property is returned in its original condition.

If you have any questions or would like to discuss this matter further, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]