

Contract Awareness Declaration

Date: [Insert Date]

To,
[Supplier's Name]
[Supplier's Address]
[City, State, Zip Code]

Dear [Supplier's Name],

We are writing to confirm your awareness and understanding of the terms and conditions outlined in the contract entered into between [Your Company Name] and [Supplier's Name] on [Contract Date].

By signing this declaration, you acknowledge that you have reviewed the contract and agree to the responsibilities and obligations stipulated therein. This declaration serves as a formal acknowledgment of your commitment to adhere to the contractual requirements.

Please sign below to confirm your understanding:

[Supplier's Authorized Signatory]
[Title]
[Date]

Thank you for your cooperation.

Sincerely,
[Your Name]
[Your Title]
[Your Company Name]
[Contact Information]