

Payment Schedule Confirmation

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

Dear [Recipient's Name],

We are pleased to confirm the payment schedule as discussed. Below are the details:

Payment Schedule

Payment Number	Due Date	Amount	Status
1	[Insert Due Date]	[Insert Amount]	[Insert Status]
2	[Insert Due Date]	[Insert Amount]	[Insert Status]
3	[Insert Due Date]	[Insert Amount]	[Insert Status]

If you have any questions or require further assistance, please do not hesitate to contact us.

Thank you for your cooperation.

Sincerely,
[Your Name]
[Your Position]
[Your Company]
[Your Contact Information]