

Contract Disagreement Notification

Date: [Insert Date]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

We are writing to formally notify you of a disagreement regarding the terms of the contract dated [Insert Contract Date], referring to [Brief Description of the Contract].

Specifically, we are unable to agree with the following terms:

- [Disputed Term 1]
- [Disputed Term 2]
- [Disputed Term 3]

We believe that these issues require immediate attention and resolution. We propose to schedule a meeting to discuss this matter further and work towards a mutually acceptable agreement.

Thank you for addressing this matter promptly. We look forward to your reply.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Phone Number]

[Your Email Address]