

Welcome to Your New Home!

Dear Homeowner,

Congratulations on your new home! To ensure that your home remains in great condition, we have put together some proactive maintenance guidelines. Regular upkeep will help you avoid costly repairs in the future.

Monthly Checklist

- Inspect HVAC filters and replace if necessary.
- Check fire alarms and carbon monoxide detectors.
- Examine exterior doors for drafts; weatherstrip as needed.

Quarterly Checklist

- Test GFCI and AFCI outlets.
- Deep clean kitchen appliances.
- Inspect and clean range hood filters.

Seasonal Guidelines

Spring

- Check the roof for damaged shingles.
- Inspect gutters and downspouts; clean as needed.
- Service your air conditioning unit.

Summer

- Inspect outdoor plumbing for leaks.
- Test outdoor lighting and replace bulbs.
- Check for signs of pests.

Fall

- Clean and inspect chimney and fireplace.
- Winterize outdoor faucets and irrigation systems.
- Seal windows and doors to improve energy efficiency.

Winter

- Check attic insulation.

- Ensure heating systems are working efficiently.
- Inspect and maintain snow removal equipment.

By following these guidelines, you can enjoy a safe and well-maintained home. Should you have any questions or need further assistance, please feel free to reach out.

Best Wishes,

Your Home Maintenance Team