

Welcome to Your New Home!

Dear [Homeowner's Name],

Congratulations on your new home! As you settle in, here are some essential home maintenance tips to help you keep your property in top shape:

Monthly Maintenance

- Check and replace air filters in your HVAC system.
- Inspect fire and carbon monoxide detectors; change batteries as needed.
- Test the sump pump (if applicable) to ensure it's functioning properly.

Seasonal Checks

- Clean gutters and downspouts in spring and fall.
- Inspect the roof for missing shingles or leaks after severe weather.
- Service your heating system before winter; consider a professional cleaning.

Annual Tasks

- Schedule an annual utility check for plumbing and electrical systems.
- Inspect and maintain appliances for optimal performance.
- Check for signs of pests and seal any entry points.

Taking care of these tasks regularly will ensure your home remains a safe and comfortable space for you and your family. Wishing you all the best in your new journey!

Sincerely,

[Your Name]

[Your Title/Professional Affiliation]