

Contract Activation Notification

Date: [Insert Date]

To,
[Recipient's Name]
[Recipient's Title]
[Company Name]
[Company Address]

Dear [Recipient's Name],

We are pleased to inform you that your contract with [Your Company Name] has been activated as of [Activation Date]. The terms and conditions outlined in the contract are now in effect.

If you have any questions or require further clarification regarding the activation, please do not hesitate to contact us at [Your Contact Information].

Thank you for your cooperation.

Sincerely,
[Your Name]
[Your Title]
[Your Company Name]
[Your Contact Information]