

# Contract Re-evaluation Request for Pricing Review

Date: [Insert Date]

[Your Name]  
[Your Position]  
[Your Company]  
[Your Address]  
[City, State, Zip Code]

[Recipient Name]  
[Recipient Position]  
[Recipient Company]  
[Recipient Address]  
[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to formally request a re-evaluation of our existing contract, specifically regarding the pricing terms. Due to [brief explanation of the reason, e.g., market changes, increased costs, etc.], we believe it is necessary to review our current agreement.

We greatly value our partnership and are committed to ensuring that our collaboration remains mutually beneficial. We would appreciate the opportunity to discuss this matter further and explore potential adjustments to the pricing structure.

Please let us know a convenient time for you to meet or if you require any additional information from our side.

Thank you for your attention to this matter. We look forward to your prompt response.

Sincerely,  
[Your Name]  
[Your Position]  
[Your Company]  
[Your Contact Information]