

Contract Re-evaluation Request

Your Name
Your Address
City, State, Zip Code
Email Address
Phone Number
Date

Recipient's Name
Recipient's Title
Company Name
Company Address
City, State, Zip Code

Dear [Recipient's Name],

I am writing to formally request a re-evaluation of our existing contract dated [Contract Date]. Due to recent changes in regulations and compliance standards, it is essential to ensure that our agreement aligns with current requirements.

We believe that a reassessment will help in identifying any necessary adjustments and ensure that both parties remain compliant and in good standing. Please let us know a convenient time for you to discuss this matter in further detail.

Thank you for your attention to this important issue. I look forward to your prompt response.

Sincerely,

[Your Name]
[Your Title/Position]
[Your Company Name]