

Transfer of Contract Rights Notification

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]

[Recipient Name]
[Recipient Address]
[City, State, Zip Code]

Dear [Recipient Name],

We hereby notify you that the rights and obligations under the contract titled "[Contract Title]" dated [Contract Date] have been transferred from [Current Contract Holder's Name] to [New Contract Holder's Name].

This transfer will be effective as of [Effective Date]. All parties agree to the terms of the transfer and wish to ensure a smooth transition.

Please acknowledge your acceptance of this transfer by signing below.

Sincerely,

[Your Name]
[Your Title]
[Your Company]

[Recipient Name] - Acknowledgment of Transfer