

Contract Budget Confirmation

Date: [Insert Date]

To: [Recipient Name]
[Recipient Title]
[Recipient Company]
[Company Address]

Dear [Recipient Name],

We are pleased to confirm the budget for the upcoming marketing campaign initiatives as discussed. The details are as follows:

Project Overview:

[Brief description of the marketing campaign]

Budget Breakdown:

- Creative Development: \$[Amount]
- Media Buying: \$[Amount]
- Digital Marketing: \$[Amount]
- Research and Analysis: \$[Amount]
- Miscellaneous Expenses: \$[Amount]

Total Budget: \$[Total Amount]

Please review the details above, and do not hesitate to reach out if you have any questions or require further clarification. We look forward to your acknowledgment of this budget confirmation and to working together to ensure the success of our marketing initiatives.

Thank you.

Sincerely,
[Your Name]
[Your Title]
[Your Company]
[Your Contact Information]