

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request the nullification of the contract dated [Contract Date], which was entered into between [Your Name/Your Company] and [Recipient's Name/Recipient's Company].

After seeking professional legal counsel, it has become apparent that the terms and conditions stipulated in the contract are untenable due to [specific reasons that justify the nullification]. As agreed upon in our discussions, I believe it is in the best interest of both parties to render the contract void.

I kindly ask that you acknowledge this request for nullification and provide a written confirmation. I believe this course of action will facilitate a smooth resolution for both parties involved.

Thank you for your prompt attention to this matter. I look forward to your response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Position, if applicable]