

Contract Mandate Confirmation

Date: [Date]

To: [Recipient Name]

[Recipient Address]

Dear [Recipient Name],

We are pleased to inform you that all requirements for the contract mandate have been successfully met. The details are as follows:

- Contract Title: [Contract Title]
- Contract Number: [Contract Number]
- Effective Date: [Effective Date]
- Expiration Date: [Expiration Date]

Please confirm your acceptance of this mandate by signing and returning the attached document.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]