

Contract Dependency Resolution Letter

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Position]

[Recipient's Company]

[Recipient's Address]

Dear [Recipient's Name],

Subject: Contract Dependency Resolution for Dispute Avoidance

I hope this message finds you well. I am writing to formally address the ongoing dependencies in our contract [Contract Number/Name], dated [Contract Date], and to propose a resolution strategy to prevent potential disputes.

As per our agreement, there are certain deliverables that hinge on pre-defined milestones. It has come to my attention that [briefly explain the issue or dependency]. This situation may lead to misunderstandings, so I propose we take the following steps to clarify and resolve these dependencies:

1. Schedule a meeting to discuss the specific areas of concern.
2. Review the contractual obligations and related timelines.
3. Agree on a revised timeline and document the changes accordingly.

Our goal is to maintain a cooperative relationship and ensure the success of our joint project. Please let me know your availability for the proposed meeting, and I will do my best to accommodate.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Address]

[Your Email]

[Your Phone Number]