

Invitation for Collaboration Agreement Signing

Dear [Recipient's Name],

We are pleased to invite you to the signing ceremony of our collaboration agreement between [Your Organization's Name] and [Recipient's Organization's Name]. This partnership represents a unique opportunity for both of our organizations to work together and achieve our common goals.

Date: [Date]

Time: [Time]

Location: [Venue/Address]

Please confirm your attendance by [RSVP Date]. We look forward to celebrating this milestone with you.

Warm regards,

[Your Name]

[Your Position]

[Your Organization's Name]

[Contact Information]