

# Contract Delivery Confirmation

Date: [Insert Date]

To: [Recipient Name]

[Recipient Address]

Dear [Recipient Name],

We hereby confirm the delivery of the contract dated [Insert Contract Date], signed on [Insert Signing Date], regarding [Insert Subject of the Contract].

This confirmation serves to ensure compliance with regulatory requirements and document the successful delivery of the agreement.

The contract has been delivered to your address as stated above and we ensure that all relevant parties have been notified accordingly.

Should you have any questions or require further information, please do not hesitate to contact us at [Insert Contact Information].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Company Address]

[Your Contact Information]