

Feedback on Contract Termination

Date: [Insert Date]

To: [Recipient's Name]

From: [Your Name]

Subject: Feedback Following Contract Termination

Dear [Recipient's Name],

I hope this message finds you well. As we conclude our agreement dated [Insert Contract Start Date], I want to take a moment to express my thoughts regarding our collaboration.

Firstly, I appreciate the efforts your team has put into [specific services or projects]. Your professionalism and dedication were evident throughout our partnership.

However, I also believe that there were areas where we could have improved our collaboration. [List specific challenges or areas for improvement]. I think these points are worth considering for future endeavors.

I wish you and your team all the best for your future projects and hope our paths may cross again under more favorable circumstances.

Thank you once again for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]