

Contract Extension Agreement

Date: [DD/MM/YYYY]

From:

[Your Name/Company Name]

[Your Address]

[City, State, ZIP]

Email: [Your Email]

Phone: [Your Phone Number]

To:

[Recipient Name/Company Name]

[Recipient Address]

[City, State, ZIP]

Dear [Recipient Name],

This letter serves as a formal agreement to extend the contract dated [Original Contract Date] between [Your Name/Company Name] and [Recipient Name/Company Name]. We hereby agree to extend the term of the contract for an additional [duration of extension] under the same terms and conditions.

The new expiration date of the contract will be [New Expiration Date]. Both parties acknowledge and agree to all other proposed terms, which remain unchanged.

Kindly confirm your acceptance of this contract extension by signing below:

Accepted by:

[Recipient Name]

Date: _____

Thank you for your continued partnership.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]