Final Contract Deliverables Confirmation

Date: [Insert Date]
To:
[Recipient's Name]
[Recipient's Title]
[Company Name]
[Company Address]
Dear [Recipient's Name],
We are pleased to confirm that all final deliverables under the contract dated [Insert Contract Date] have been completed and submitted as per the agreed terms. The following deliverables have been provided:
 [Deliverable 1] [Deliverable 2] [Deliverable 3]
Please take a moment to review these deliverables. If you have any questions or require further clarification, feel free to reach out.
Thank you for your partnership and cooperation throughout this project.
Sincerely,
[Your Name]
[Your Title]
[Your Company Name]
[Your Contact Information]