

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Date]

[Recipient's Name]
[Recipient's Title]
[Company/Organization Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to request clarification regarding the liability and indemnity provisions outlined in our contract dated [Contract Date].

Specifically, I would appreciate your insights on the following points:

- [Specific point of liability you would like clarified]
- [Specific point of indemnity you would like clarified]
- [Any additional concerns or questions]

Understanding these provisions is vital for ensuring compliance and mitigating any potential risks. Thank you for your attention to this matter, and I look forward to your prompt response.

Sincerely,

[Your Name]
[Your Title/Position]
[Your Company Name]