

Contract Renewal Acceptance

Date: [Insert Date]

[Supplier Name]

[Supplier Address]

[City, State, Zip Code]

Dear [Supplier Contact Name],

We are pleased to inform you that we accept the terms of the renewed supplier agreement dated [original contract date]. The new contract period will commence from [start date] and will continue until [end date].

We appreciate the quality of your services and look forward to continuing our successful partnership. Please sign below to indicate your acceptance of the renewed terms.

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Your Company Address]

[City, State, Zip Code]

[Contact Information]

[Supplier Name / Authorized Signatory]

Date: _____