

# Contract Renewal Acceptance

Date: [Insert Date]

From: [Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Your Email]  
[Your Phone Number]

To: [Client's Name]  
[Client's Company]  
[Client's Address]  
[City, State, Zip Code]

Dear [Client's Name],

I hope this message finds you well. I am writing to formally accept the renewal of our freelance contract for [specific project or service]. After reviewing the terms outlined in the renewal agreement dated [insert date of agreement], I am pleased to confirm my acceptance.

I look forward to continuing our collaboration and contributing to the success of [Client's Company/Project]. Please let me know if there are any additional steps I need to take.

Thank you for this opportunity.

Sincerely,

[Your Name]

[Your Title/Position]