

Contract Renewal Acceptance Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Employer's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Employer's Name],

I am writing to formally accept the renewal of my employment contract with [Company's Name]. I appreciate the opportunities that my role has provided me and I am excited to continue contributing to our team's success.

As discussed, my new contract will commence on [Start Date] and will be valid until [End Date]. I agree to the terms and conditions outlined in the contract, including [mention any key terms, if necessary].

Thank you once again for this opportunity. I look forward to another successful tenure at [Company's Name].

Sincerely,

[Your Name]

[Your Job Title]

[Your Contact Information]