

Contract Breach Notification

Date: [Insert Date]

To: [Franchisee's Name]

[Franchisee's Address]

Dear [Franchisee's Name],

We are writing to formally notify you of a breach of the franchise agreement dated [Insert Agreement Date] between [Franchisor's Name] and [Franchisee's Name]. It has come to our attention that [describe the specific breach].

As per Section [Insert Section Number] of our agreement, you are required to [insert obligation]. Your failure to comply with these terms is a serious concern.

Please take immediate action to rectify this situation by [specify what action needs to be taken], no later than [insert deadline]. Failure to resolve this issue may result in further action as outlined in our agreement.

We value our partnership and hope to resolve this matter amicably. Please confirm receipt of this notification and your plan to address the breach at your earliest convenience.

Sincerely,

[Your Name]

[Your Title]

[Franchisor's Company Name]

[Franchisor's Contact Information]