

Non-Renewal Notice

Date: [Insert Date]

[Tenant's Name]

[Tenant's Address]

[City, State, Zip Code]

Dear [Tenant's Name],

This letter serves as formal notice that your lease for the property located at [Property Address] will not be renewed when it expires on [Lease Expiration Date].

We appreciate you as a tenant and thank you for your time in the property. Please ensure that you vacate the premises by the lease expiration date mentioned above.

If you have any questions or require assistance during your move-out process, please feel free to contact us at [Contact Information].

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Title]

[Landlord/Property Management Company Name]

[Contact Information]