

Contract Offer Clarification for Rental Lease

Date: [Insert Date]

From: [Your Name]

[Your Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

To: [Landlord's Name]

[Landlord's Address]

[City, State, Zip Code]

Subject: Clarification of Contract Offer for Rental Lease

Dear [Landlord's Name],

I hope this letter finds you well. I am writing to seek clarification regarding the rental agreement we discussed recently for the property located at [Property Address]. I would like to ensure that we are on the same page concerning the terms and conditions outlined in the contract.

Specifically, I would appreciate your clarification on the following points:

- Rental Amount: [Specify the monthly rent] - Is this amount inclusive of utilities?
- Lease Duration: [Specify duration] - Can this be extended or renewed?
- Security Deposit: [Specify amount] - What are the conditions for its return?
- Pet Policy: [Specify if pets are allowed] - Are there any additional fees?

Your assistance in clarifying these points would be greatly appreciated. I believe this will help both of us proceed smoothly with the rental process.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]