

Partnership Agreement Termination Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Partner's Name]

[Partner's Address]

[City, State, Zip Code]

Dear [Partner's Name],

I am writing to formally notify you of the termination of our partnership agreement dated [Insert Date of Agreement]. As per the terms outlined in Section [Insert Section Number] of our agreement, this termination is effective [Insert Effective Date].

We appreciate the time and effort we have contributed to the business and wish each other success in future endeavors. Please ensure that all outstanding matters are resolved promptly. I will be happy to discuss this matter further if necessary.

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]